

Intern

Position Overview

The Intern will work on a variety of hands-on, portfolio building projects that support the electric cooperatives in Kansas. Your responsibilities could include such varied and engaging tasks as assisting with the publication of a monthly magazine by fact-checking and editing, designing print and social media materials, writing articles for the statewide newsletter, providing event support for youth programs, photography assignments, and more.

This internship offers flexible start/end dates and will take into account your class schedule. The position works from the Kansas Electric Cooperatives, Inc. headquarters in Topeka. Hours are flexible, but will be scheduled during business hours (8 a.m. to 5 p.m., Monday to Friday).

Skills & Knowledge to be Gained

- Hands-on experience in a variety of activities
- Opportunity to be published in a statewide newsletter
- Portfolio building projects
- Real world practice of meeting deadlines and multi-tasking

Requirements

Essential

- Junior or Senior in college majoring in communications, journalism, marketing, public relations, or related field
- Strong written skills, including ability to write press releases and to edit copy
- Strong visual design skills, including aptitude with the usual Adobe software including Photoshop and InDesign (PC based)
- Excellent organizational skills
- Cheerful, friendly, upbeat outlook

Helpful

- Track record of working well on team projects
- Digital photography experience
- Familiarity with Kansas and rural living
- Knowledge of AP Style Guide

To Apply

Please send a letter of interest, resume, and three references to Shana Read at sread@kec.org, or mail to Kansas Electric Cooperatives, Inc., PO Box 4267, Topeka, KS 66604. Typically, KEC offers a spring semester internship, a summer internship, and a fall semester internship. Start and end dates will be based on the successful applicant's academic schedule.

About Kansas Electric Cooperatives, Inc.

KEC is the statewide service organization for the rural electric cooperatives in Kansas. Formed in 1941 and headquartered in Topeka, KEC represents the interests of and provides needed services and programs to the electric co-ops that serve in Kansas. Today, KEC has 28 distribution electric cooperatives and three generation and transmission electric cooperatives providing electricity to over 200,000 Kansas households and to approximately 80% of the land mass. For more information, visit www.kec.coop or find us on Facebook.